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To,

OWNERS/MANAGERS, DEPUTY COMMISSIONERS (DCs),
COMPANY SECURITY OFFICERS (CSOs), RECOGNIZED ORGANIZATIONS (ROs)

SUBJET: **Continuous Synopsis Record (CSR)**

REFERENCE : IMO Safety of Life at Sea (SOLAS) Convention, Regulation XI-1/5 as amended
IMO Resolution A959 (23)
Resolution MSC.198 (80)

1. Purpose

The purpose of this Circular is to establish guidelines with regards to the Continuous Synopsis Record (CSR) as required by SOLAS Regulation XI-1/5, IMO Resolution A959 (23) and Resolution MSC.198 (80).

2. Application

The CSR Document applies to:

- All passengers ships,
- Cargo ships of 500 GT and above,
- Self-Propelled Mobile offshore drilling units (MODU).

The CSR Document does not apply to:

- Government-operated ships used for non-commercial purposes,
- Cargo ships of less than 500 GT,
- Ships not propelled by mechanical means,
- Wooden craft of primitive origins,
- Private pleasure yachts not engaged in trade,
- Fishing vessels.

3. General

- Vessels that are not required to comply with the ISPS Code may apply voluntarily for the issuance of a CSR,
- Application for CSR shall be submitted prior the Permanent Registration of the Vessel,
- When a Change of Vessel's name and/or Vessel's Ownership and/or Bareboat Charterer and/or Recognized Organization and/or Classification Society and/or Vessel's Particulars and/or Application for Deletion, Owners/Operators/Managers occurs an application for CSR should be submitted to this Administration, immediately.

4. Procedure

- Each request for a CSR should be submitted by the Owner or Managing Company to any DC or this Administration's Head Office.
- Each request should be accompanied by clear scanned copies of the following documentation:
 - Application Form, duly completed,
 - Valid Class Certificate,
 - Valid Document of Compliance (DOC),
 - Valid Safety Management Certificate (SMC),
 - Valid International Ship Security Certificate (ISSC),
 - Previous and/or last CSR (when applicable)
 - Confirmation of payment / acceptance of quote.

5. Contact

Should you require any additional information, you may contact our Technical Department as provided below:

PIC: Ayaz Burud

E-mail: info@nta.gov.km / info@comorosmaritime.org

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